

Republic of the Philippines  
City Government of Cagayan de Oro  
BIDS AND AWARDS COMMITTEE

**REQUEST FOR QUOTATION**  
**Project Name: Procurement of 1 lot Snacks; PR 24-0572,dated March 4, 2024**  
**Method of Procurement: Section 53.9 (Negotiated Procurement[Small Value Procurement] of the Updated 2016 Revised IRR of R.A. 9184)**

Date : **April 30, 2024**  
Quotation No. : **0653-24**

Company Name

Address

Please quote your best lowest price on the item/s listed below, subject to the Terms and Conditions on this page and submit/return this Request for Quotation (RFQ) duly filled-out and signed by your authorized representative not later than **2:00 PM of May 6, 2024**.

By Authority of the BAC:   
**ATTY. JOEFFREY D. NAMALATA**  
City General Services Officer

**Terms and Conditions:**

- 1. Delivery Period shall be within **20** calendar days.
- 2. Warranty shall be for a period of **Three (3) months** for supplies & materials; one (1) year for equipment, from the date of acceptance by the procuring entity.
- 3. Price Validity shall be for a period of **Ninety (90) calendar days**.
- 4. The following shall be attached upon submission of the quotation:
  - 1) PhilGEPS Registration Number
  - 2) Current and valid Mayor's/Business Permit
  - 3) Brochures of the product being offered for equipment/ vehicles/electronic devices/ appliances
  - 4) Omnibus Sworn Statement (duly notarized), for Approved Budget for the Contract (ABC) above fifty thousand pesos (P50,000.00).

Item No.	ITEM & DESCRIPTION	BRAND & MODEL	QTY	UNIT	UNIT PRICE
1	Snacks - 45pax@P250x10 batches, Chicken, Burger and water		1	lot	
Total Amount in Words and Figures					

PhilGeps Registration Number : \_\_\_\_\_

After having carefully read and accepted your Terms and Conditions, I/we quoted you on the item/s at price/s quoted above.

Printed Name / Signature

Tel. No. / Cellphone No. / E-mail Address

Date